



**IDEaS IDEeS**  
**INNOVATION FOR DEFENCE EXCELLENCE AND SECURITY** **INNOVATION POUR LA DÉFENSE, L'EXCELLENCE ET LA SÉCURITÉ**

**NOTES**

1. Prior to submitting any documentation, please review the Innovation for Defence and Security (IDEaS) website to ensure an understanding of the IDEaS Transfer Payment Program. Should you decide to submit a Letter of Intent, please consult the [IDEaS Applicant Guide for Micro-nets](#).
2. Unless otherwise specified, the “proposed project” or the “project” or the “proposal” in this Letter of Intent (LoI) refers to the proposed research project submitted to the IDEaS program under the Call for Proposals for Micro-nets.
3. The proposed Micro-net must be composed of one to three Principal Investigator(s), who will assume the scientific and internal management of the Micro-net, a minimum of four Co-Investigators, and any number of Collaborators. The Principal Investigator(s) and Co-Investigators must be from at least three separate institutions and/or organizations. One of the Principal Investigators must be designated the Lead Applicant. The primary affiliation of the Lead Applicant must be a Canadian university, which will be designated the Initial Recipient and signatory to an awarded Contribution Agreement with the Department of National Defence (DND). For more information on eligibility and the team composition of the Micro-net, please consult the [IDEaS Applicant Guide for Micro-nets](#).
4. Completion and submission of this LoI to the IDEaS program does not imply that the proposed research project will be approved by DND.
5. Applicants must submit all information specified in this LoI and respect character/page limits including attachments. The IDEaS Program Office reserves the right to reject LoIs that exceed the stated page and/or character limits or fail to provide the necessary information within the LoI.

**CONFIDENTIALITY**

**This site can only process unclassified information.**

DND will comply with the federal [Access to Information Act](#) (ATIA) and [Privacy Act](#) with respect to LoIs and attached documents received. By submitting personal information, applicants consent to its collection, use and disclosure in accordance with the Privacy, Confidentiality and Security of Information detailed in the [IDEaS Applicant Guide for Micro-nets](#).

For LoI applicants invited to submit Full Proposals, the names and affiliations of the Principal Investigators, their project titles and keywords will be posted publicly to the [IDEaS website](#).

**COMMITMENT TO ACCESSIBILITY**

The Government of Canada is committed to achieving a high standard of accessibility as defined in the Standard on Web Accessibility and the Standard on Optimizing Websites and Applications for Mobile Devices [<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=27088>]. Where difficulty using our Web page, applications or device-based mobile applications exists, please contact us for assistance at [IDEaS-IN.IDEeS-RI@forces.gc.ca](mailto:IDEaS-IN.IDEeS-RI@forces.gc.ca).

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<b>Research Project Title</b>

<b>Keywords</b>
Include 6 keywords relevant to the proposed area of research.

<b>Project Summary (250 words maximum):</b> Describe the proposed research in a way that can be understood by a lay audience. Include the deliverables expected at the end of the project and describe how they will strengthen Canadian capabilities in this field of study. This summary will not be made public, but may be used by the IDEaS Program Office to inform stakeholders within DND and its associated defence, public safety and security partners of the potential value of the proposed research.

<b>Identification of the Investigators</b>
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<b>Identification of the Lead Applicant and Principal Investigator(s)</b>	<i>Maximum 3</i>
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<b>Lead Applicant and Principal Investigator #1</b>		
Last name:	First name:	Title :

<b>Contact information</b>
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University		
Department or Research Centre or Institute		
Address		
City, Province		
Postal code		
Phone		
E-mail		
<b>Principal Investigator #2 (if applicable)</b>		
Last name:	First name:	Title :
<b>Contact information</b>		
Institution or organization		
Type of organization:		
Department or Research Centre or Institute		
Address		
City, Province		
Postal code		
Country		
Phone		
E-mail		
<b>Principal Investigator #3 (if applicable)</b>		
Last name:	First name:	Title :
<b>Contact information</b>		
Institution or organization		
Type of organization:		
Department or Research Centre or Institute		
Address		
City, Province		

Postal code	
Country	
Phone	
E-mail	

Identification of the Co-Investigators \* Minimum 4, Maximum 10

Last name, first name	Institution or organization	Type of organization:	Department or Research Centre or Institute	E-mail

\* Add lines for additional Co-Investigators

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**SECTION B – Research Proposal**

**Summary of the research project (1200 words maximum)**

The summary should include a statement of the objectives of the proposed research, a summary of the scientific approach, and a description of the proposed contribution of each member of the Micro-net. Clearly demonstrate how the research is aligned with the S&T Innovation Challenge. This summary will be reviewed to assess the alignment of the proposed research with the S&T Innovation Challenge, and to allow the IDEaS Program Office to identify suitable reviewers should you be invited to submit a Full Proposal.

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<b>Proposed Project Duration:</b> Duration cannot exceed 36 months.	
<b>Estimated Total Project Cost:</b>	
<b>Estimated Funding Request from IDEaS:</b> Maximum \$1,500,000	

**SECTION C – Attestations**

The signature of the Lead Applicant confirms that this Letter of Intent has been reviewed and approved for submission to the IDEaS Transfer Payment Program delivered by the Department of National Defence (DND).

By submitting this Letter of Intent, **the undersigned**, Lead Applicant, primarily affiliated with **university**:

Has read and understands all the terms and conditions of the IDEaS Transfer Payment Program set out in this Letter of Intent form and the **IDEaS Applicant Guide for Micro-nets**.

Certifies that any Principal Investigators and Co-Investigators listed in this Letter of Intent have authorized the Lead Applicant to provide their personal and confidential information. Any proprietary or confidential information provided as part of this submission, on behalf of any party, is provided with the approval of that party.

Understands that the personal/business information in this Letter of Intent is collected under the authority of DND's IDEaS Program and is subject to the federal *Access to Information Act* and *Privacy Act*. Federal reviewers are bound by the requirements of the *Access to Information Act* and the *Privacy Act* regarding the treatment of confidential information. Necessary measures have been taken to protect the confidentiality of the information provided by the applicant.

Understands that and acknowledges that, in the event of an invitation to submit a Full Proposal, the names and affiliations of the Principal Investigators as well as the project title and keywords will be posted publicly on the IDEaS website.

Is primarily affiliated with a Canadian university which has agreed (at least in principle) to be designated the Initial Recipient for the purpose of a Contribution Agreement.

Understands and acknowledges that, in the event of an invitation to submit a Full Proposal, no liability, commitment or obligation exists on the part of DND to make a financial contribution to the project until the project is approved for funding and a written Contribution Agreement is signed by DND and the Initial Recipient.

Certifies that all information provided in this Letter of Intent is complete and accurate to the best of their knowledge.

**Date :**

**Lead Applicant :**

dd-mm-YYYY

(Print Name)

SECTION D – Suggested Reviewers for Full Proposal

Suggested External Reviewers

Please provide the names, contact information and area of expertise of up to five individuals capable of reviewing the **research proposal** should you be invited to submit a Full Proposal, and who do not currently reside or work in Canada and with whom the project team has no conflict of interest.

Note: The final selection of reviewers is at the discretion of the IDEaS Program Office.

1. Name :

Organization :

Country :

Email :

Phone number :

Area of expertise (keywords) :

2. Name :

Organization :

Country :

Email :

Phone number :

Area of expertise (keywords) :

3. Name :

Organization :

Country :

Email :

Phone number :

Area of expertise (keywords) :

4. Name :

Organization :

Country :

Email :

Phone number :

Area of expertise (keywords) :

5. Name :

Organization :

Country :

Email :

Phone number :



Area of expertise (keywords) :

Identification of reviewers to whom you would prefer that your Full Proposal NOT be sent (Optional)

The following identified individuals could, from the applicant's perspective, present a conflict of interest or bias if selected as a reviewer of the Full Proposal to this Call for Proposals for Micro-nets.

1. Name :  
Affiliation :  
Justification :

2. Name :  
Affiliation :  
Justification :

3. Name :  
Affiliation :  
Justification :

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